

Notice of Meeting

Council Overview & Scrutiny Committee



Date & time
Wednesday, 13
February 2013
at 10.00 am

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Bryan Searle or Andrew
Spragg
Room 122, County Hall
Tel 020 8541 9019 or 020
8213 2673

Chief Executive
David McNulty

bryans@surreycc.gov.uk or
andrew.spragg@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email bryans@surreycc.gov.uk or andrew.spragg@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Bryan Searle or Andrew Spragg on 020 8541 9019 or 020 8213 2673.

Members

Mr Mel Few (Chairman), Mr David Harmer (Vice-Chairman), Mr Mark Brett-Warburton, Mr Stephen Cooksey, Mr Steve Cosser, Mrs Clare Curran, Mr Eber A Kington, Dr Zully Grant-Duff, Mrs Sally Ann B Marks, Mr Steve Renshaw, Mr Nick Skellett CBE, Mr Chris Townsend, Mrs Denise Turner-Stewart, Mr Richard Walsh and Mrs Hazel Watson

Ex Officio Members:

Mrs Lavinia Sealy (Chairman of the County Council) and Mr David Munro (Vice Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

| | |
|---|---|
| Performance, finance and risk monitoring for all Council services | HR and Organisational Development |
| Budget strategy/Financial Management | IMT |
| Improvement Programme, Productivity and Efficiency | Procurement |
| Equalities and Diversity | Other support functions |
| Corporate Performance Management | Risk Management |
| Corporate and Community Planning | Europe |
| Property | Communications |
| Contingency Planning | Public Value Review programme and process |

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

3 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (7 February 2013).
2. The deadline for public questions is seven days before the meeting (16 February 2013).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

Recommendations were made to Cabinet regarding the proposed 2013/14 budget following the meeting of Council Overview & Scrutiny Committee on 1 February 2013. A response will be shared at the meeting.

5 RECOMMENDATION TRACKER

(Pages 1
- 6)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings.

6 FORWARD WORK PROGRAMME

(Pages 7
- 12)

The Committee is asked to review its Forward Work Programme.

- 7 COMPLETED INTERNAL AUDIT REPORTS** (Pages 13 - 26)
- Purpose of the report:** Scrutiny of Services
- The purpose of this report is to inform Members of the Internal Audit reports that have been completed since the last report to this Committee in December 2012.
- 8 2012/13 QUARTER THREE BUSINESS REPORT** (Pages 27 - 94)
- Purpose of the report:** Scrutiny of Services and Budgets / Performance Management.
- The Quarter Three Cabinet Business Report, to be received by the Cabinet on 5 February 2013, is provided to support the Council Overview and Scrutiny Committee in its performance, finance and risk monitoring role (for all Council services), enabling them to discuss and identify specific and relevant issues for further discussion at relevant Select Committees.
- 9 ONE TEAM COMMUNICATIONS REVIEW** (Pages 95 - 102)
- Purpose of report:** Policy Development and Review
- The attached report provides the Overview and Scrutiny Select Committee with an update on the Communications Review.
- 10 SUPERFAST BROADBAND - QUARTERLY MONITORING** (Pages 103 - 106)
- Purpose of report:** Policy Development and Review
- The attached report provides the Overview and Scrutiny Select Committee with an update on the Superfast Broadband Project.
- 11 CHANGE & EFFICIENCY SERVICE REVIEW: PROPERTY** (Pages 107 - 118)
- Purpose of report:** Scrutiny of Services
- The attached report provides the Overview and Scrutiny Select Committee with an update on the restructuring of Property Services.
- 12 DATE OF NEXT MEETING**
- The next meeting of the Committee will be held at 10am on 13 March 2013.

David McNulty
Chief Executive
Published: Date Not Specified

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- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

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